

DevOps Engineer cover letter

Two sample letters, experienced and fresher. Keep the one closer to your situation, replace the text in [brackets] and every detail with your own.

SAMPLE LETTER: EXPERIENCED

Dear Hiring Manager,

I am applying for the Senior DevOps Engineer position at [Organisation name]. I have six years of experience in cloud infrastructure and CI/CD, currently at a fintech company where I look after the platform used by about forty developers.

When I joined, deployments happened twice a week through a manual Jenkins job, and a bad release could take hours to roll back. I moved our services to EKS with Helm charts, introduced a GitOps workflow with Argo CD and added automated canary checks based on error rate and latency. We now deploy several times a day, and rollback takes minutes. I also brought our infrastructure under Terraform with peer-reviewed pull requests, which made our audit for payment security compliance far simpler.

On the cost side, I set up tagging and weekly reports by team, moved batch workloads to spot instances and right-sized databases, which brought our monthly AWS bill down noticeably without any performance complaints.

I take part in the on-call rotation, run blameless post-incident reviews and maintain the runbooks. My notice period is sixty days. I would welcome a conversation about your platform roadmap.

Regards,
[Your name]

SAMPLE LETTER: FRESHER

Dear Hiring Manager,

I am applying for the Junior DevOps Engineer role at [Organisation name]. I recently completed my B.Tech in Information Technology, and over the last year I have taught myself to build, deploy and monitor applications end to end, because I enjoy making systems reliable more than writing new features.

My main project is a small food-ordering web app that I deployed on AWS. I containerised the Node.js backend with Docker, wrote Terraform to create the VPC, EC2 instances and an RDS database, and set up a GitHub Actions pipeline that runs tests, builds the image and deploys to a staging environment on every merge. I added Prometheus and Grafana for basic metrics and an alert that messages me on Telegram when the API error rate crosses a threshold. The full setup and a write-up are on my GitHub profile.

During a two-month internship at a mid-size IT services company in Noida, I helped migrate cron jobs from a single server to Kubernetes CronJobs and documented the runbook for the support team.

I hold the AWS Cloud Practitioner certificate and am preparing for the Solutions Architect Associate exam. I can join immediately.

Regards,
[Your name]

BEFORE YOU SEND IT

- Name the stack you have actually run in production, such as AWS, Kubernetes, Terraform or Jenkins, and separate it clearly from tools you have only used in labs or courses.
- Give one reliability or delivery result, such as deployment frequency, rollback time, incident count or cloud cost reduced, and explain briefly what you changed to get it.
- Link a GitHub repository with infrastructure code or a pipeline you built, and scrub any keys, internal hostnames or account IDs before sharing it.
- Mention your on-call experience and how you handle incidents, since most DevOps and SRE teams screen for calm, clear communication during outages.